

EXHIBIT A

POLICIES AND PROCEDURES RELATING TO GROUPS RENTING FACILITIES OF LITTLE PINE ISLAND CAMP DURING OFF SEASON PERIODS

The Salvation Army camping program is organized and structured to meet the spiritual, recreational, and group living experiences of the child, adult and family. The basic ingredients in camping include the use of out-of-doors, the values inherent in group association, and the importance of creative play and worship in the organization's objectives towards character and personality development. The camp is structured to meet the broad variety of specialized needs of individuals.

1. In accepting the responsibility of using The Salvation Army's Little Pine Island Camp, the tenant and all participants agree to respect the religious mission and philosophy of The Salvation Army while in attendance by refraining from:

- the use or possession of alcohol or illegal drugs
- the use of tobacco in any building
- social dancing
- gambling in any form
- the use of profane language
- destruction of camp property
- use of photographs or video images of the camp without administrative consent of Little Pine Island Camp
- any acts and program activity or subject content that conflicts with The Salvation Army's beliefs and the Judeo Christian Ethic

2. PARKING is available in the upper lot or in designated paved areas only. Please do not park on grassy areas or off the side of paved roads. As a camp, we would encourage you to exercise your legs by walking when you need to get around. But, if driving is necessitated, please do so in compliance with all traffic limitations and directions. The camp will not accept responsibility for any vehicles or damage thereof.

3. Any PROGRAM EQUIPMENT of the camp or tenant must be used in accordance with the manufactured intent and under proper supervision. Use of firearms or other target sports must have the specific permission of the Director and must be conducted in accordance with camp policies and procedures. Please contact the Director for further information.

4. No guests' PETS allowed on camp grounds, excepting assistance dogs of the physically challenged. It is the responsibility of the institute or group leader to notify participants.

5. There will be an INSPECTION of the buildings and grounds prior to group departure for any damage to camp facilities. Any known damage should be reported to the camp management immediately. Any damage or missing items will be billed for on the final invoice. All facilities should be returned in a "like condition" as when received. An excess cleaning fee may be deducted from deposit if buildings are not cleaned satisfactorily. Please, help us keep your costs down by keeping ours down.

6. Any ACCIDENTS or injuries occurring on camp grounds should be reported to the Camp Staff as soon as possible.

7. CHECK IN/OUT time will be 3:00 p.m.: groups arriving prior to or staying over that time should make special arrangements with the Camp Director at the time of confirmation or reservation. Please plan your arrival before 9:00PM. A brief orientation for new leaders will be done to review these exhibits, camp safety procedures, emergency communication and service, check out and supervision requirements. Pertinent portions of this orientation should be shared with participants regarding safety, facility use and restrictions.

8. MEAL TIMES for contracted service are: Breakfast 8AM, Brunch 10:30AM, Lunch 12:30PM, Dinner 5:30PM & Late Supper or Snack service 9:00PM. Times may be adjusted slightly by pre-arrangement.

9. In the event of ARBITRATION, The Salvation Army will provide three qualified firms or individuals of which the tenant will select one as mutually acceptable. Coverage of any fees or costs incurred by the arbitrator will be determined by the arbitrator and be inclusive of the final settlement.

10. Little Pine Island Camp reserves the right to require proof of an organizations "non-profit" tax exempt status in the form of a federal 501(C3) certificate.

11. Little Pine Island's WATERFRONT is open May 1 to October 1. No lifeguards are on duty during rental periods except by contract. Paddle boats and canoes are available at additional cost. Please see Exhibit B for waterfront supervision advisements.